

**Peninsula Br #62**  
**Royal Canadian Legion**  
**Re-opening plan after Covid-19**

The President, Kathy Campbell, 1<sup>st</sup> Vice Bonnie Jenkins, 2<sup>nd</sup> Vice Fred Healey, Mae and Bill White, Ann Healey, Sherry McKay (absent) and Terry Campbell formed the Re-Opening Committee. The Committee met on Monday, May 25<sup>th</sup>, 2020 to discuss crafting a re-opening plan, and was decided to use Comrade Tony Chevalier's template. Cleaning for this plan was discussed checklists and schedule will be put in place

A copy of the Branch Plan will be posted in the bar for the NB Liquor Inspector and /or New Brunswick WorkSafe Inspector to review if he visits the Branch as well a copy should be on file.

1. **Branch guidelines to develop their own Operational Plan**

a. **Daily operational procedures,**

- **Number of customers,**
  - Reduce by one half (1/2) the capacity of the hall for Members & guest to be recorded on a Events Sign In Sheet.
  - Every Thursday 09:00 – 11:00
  - Every Friday 16:00 – 10 pm
  - Gradually we will re-open to normal hours.
  
- **Distancing,**
  - Physical Distancing of 6'
  - Seating will be 6 feet apart except for people in their bubble or a physical engineered barrier.
  - Two (2) tables will be placed facing each other to make 6X6 table.
  - In the patio area tables will be physically distanced as required.
  
- **Staff are to respond to non-compliance.**
  - Assign a monitor to sit at front with the sign in sheet.
  - We will ensure that the numbers of customers do not exceed the set number.
  - Personal Hygiene and respiratory etiquette of customers and staff must be maintained.
  - Making sure sanitizer is at a minimum of 60% alcohol is available to customers.
  - Make sure the seating is 6 ft. apart except for people in their bubble.

- **Staff are responsible for Cleaning and Disinfection staff must**

- Stay home when sick.
- Frequent hand washing with water and soap.
- Disinfect the doorknobs, the washrooms, counters, table, chairs, behind the bar, light switches. to make sure it is safe to open to the clientele.
- Clean and disinfect the seating, the table, the sanitizer bottle after each customer leave to maintain a safe environment.
- Staff must wear a protective mask (PPE) when leaving the bar to preform their duties.
- Doorknobs and Washrooms will be sanitized on a regular base.
- Disposable gloves to be worn when cleaning.

**v. Branches responsibilities.**

- Install physical barriers at the bar with a service window.
- We will mark the location on the floor to indicate traffic movement and how service /products are offered and accessed.
- We will mark the location on the floor to indicate traffic movement and distancing for bar access and how services/products are offered and accessed.
- Liquid soap available.
- Paper towels.
- Garbage bins.
- Min 60% alcohol-based hand sanitizer.
- Gloves.
- Community mask.
- Guidance on accountability schedule with time and dates to monitor schedules and checklists to support our plan.
- Direction signage for people to follow.
- Tape to mark floor (arrows for direction of flow), Markings for Zumba

**VI. Signage will be posted throughout Bar and washroom**

- Self Monitor Poster (Appendix 1)
- Hand washing Poster (Appendix 2)
- Hand Sanitizer Poster (Appendix 3)
- Protect Yourself and Others (Appendix 4)
- Physical Distancing (Appendix 5)

**Anyone with flu Symptoms Stay at home signage will be put at entrance.**

## Appendix 1



# How to Self-Monitor

You have been asked to monitor yourself for symptoms because you may have been exposed to COVID-19. The following measures will help prevent the spread of disease to others in your home and your community. Wear a community face mask in public when physical distancing is challenging.

For the next 14 days, Public Health asks that you:

### Monitor your health for the following symptoms:



Fever above 38 degrees Celsius



A new cough, or worsening chronic cough



Difficulty breathing



Runny nose



Sore throat



Headache



A new onset of fatigue



A new onset of muscle pain



Diarrhea



Loss of sense of taste



Loss of sense of smell



In children, purple markings on the fingers and toes

### Keep your hands clean

Wash your hands often with soap and water for at least 20 seconds (as long as it takes to sing the birthday song twice). Dry with disposable paper towels or dry reusable towel, replacing it when it becomes wet. If soap and water are not available, use an alcohol-based hand sanitizer.

### When to wash your hands:

- Before and after preparing food;
- Before and after eating;
- After using the toilet;
- After you cough or sneeze;
- Before and after using a surgical/procedure mask;
- After disposing of waste or handling contaminated laundry;
- Whenever hands look dirty.



For the latest information visit: [www.gnb.ca/coronavirus](http://www.gnb.ca/coronavirus)

New Brunswick  
Nouveau Brunswick

## Appendix 2

# Steps for Effective Hand Washing

1



**Wet hands**

2



**Apply Soap**

Liquid or clean bar soap

3



**Rub vigorously together**

Pay special attention around nails and between fingers

4



**Rinse well**

5



**Dry with paper towel**

Use paper towel to turn off tap

6



**Wash hands often**



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## Appendix 3

### USE HAND SANITIZER

PROTECT YOURSELF AND  
OTHERS FROM GETTING SICK

When soap and water are not  
available, do the following:

1

Dispense gel into hands.  
*Verser du désinfectant  
dans la main.*



2

Rub together.  
*Frotter les mains  
ensemble.*



3

Rub hands until dry.  
*Frotter les mains jusqu'à  
ce qu'elles soient sèches.*



### UTILISEZ UN DÉSINFECTANT POUR LES MAINS

MESURES À PRENDRE POUR ÉVITER  
D'ÊTRE MALADE ET QUE D'AUTRES  
PERSONNES SOIENT MALADES

Lorsque vous n'avez pas accès à du  
savon et de l'eau, faites comme suit :

For the latest information visit:  
Pour obtenir des renseignements à jour :

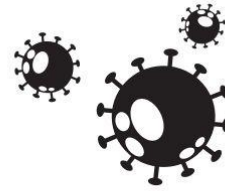
[www.gnb.ca/coronavirus](http://www.gnb.ca/coronavirus)



## **Appendix 4**

# Coronavirus (COVID-19)

PUBLIC HEALTH ADVICE



## PROTECT YOURSELF AND OTHERS FROM GETTING SICK:



Wash your hands often



Elbow cough/sneeze



Avoid touching eyes, nose, mouth with hands



Cough in tissues and throw away



Stay home if you are sick

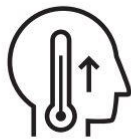


Avoid contact with sick person



Use alcohol-based hand sanitizer if soap and water are not available

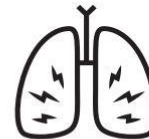
## SYMPTOMS INCLUDE:



Fever



Cough



Difficulty breathing



### FEELING SICK OR HAVE CONCERNS?

CALL **TELE-CARE 8-1-1 BEFORE** YOU PRESENT AT YOUR PHYSICIAN'S OFFICE OR THE EMERGENCY ROOM

For the latest information visit: [www.gnb.ca/coronavirus](http://www.gnb.ca/coronavirus)





# PHYSICAL DISTANCING VS SELF-ISOLATION

## SELF-ISOLATION

Self-isolation is different and more restrictive than physical distancing. If you have recently travelled or have come into contact with someone with COVID-19, you **MUST** stay home for 14 days. **DO NOT** go for a walk – please get fresh air in your own yard or by opening a window. **DO NOT** get groceries or pick up a prescription - arrange for someone to bring your essential items to you.

Living with others in your home? Practice physical distancing and use separate bathrooms where possible. Clean shared surfaces like counters, switches and knobs frequently.

## TAKE STEPS TO REDUCE THE SPREAD OF COVID-19



 FOLLOW THE ADVICE OF YOUR LOCAL PUBLIC HEALTH AUTHORITY.



 WASH YOUR HANDS OFTEN WITH SOAP AND WATER FOR AT LEAST 20 SECONDS.



 USE ALCOHOL-BASED HAND SANITIZER IF SOAP AND WATER ARE NOT AVAILABLE.



 TRY NOT TO TOUCH YOUR EYES, NOSE OR MOUTH.



 COUGH AND SNEEZE INTO YOUR SLEEVE AND NOT YOUR HANDS.



## MONITOR YOUR SYMPTOMS DAILY

**SYMPTOMS** INCLUDE:



Fever above 38 degrees Celsius



A new cough, or worsening chronic cough



Difficulty breathing



Runny nose



Sore throat



Headache



A new onset of fatigue



A new onset of muscle pain



Diarrhea



Loss of sense of taste



Loss of sense of smell



In children, purple markings on the fingers and toes

If you develop symptoms, isolate yourself from others as quickly as possible. Use the self-assessment tool [gnb.ca/coronavirus](https://gnb.ca/coronavirus) or call 811.

### Staying home saves lives.

For more information on COVID-19 in New Brunswick, and how you can do your part to protect yourself, your family and community, please visit:



May 4th, 2020

**GNB.CA/CORONAVIRUS**

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Anyone with flu/cold  
symptoms must  
abstain from  
attending the Legion

*Toute personne avec  
des symptômes de  
grippe doit  
s'abstenir de  
fréquenter la Légion*